



QA112: WORK PLAN No.:

GLP STUDY ID:
(Office use only)

Various anatomical tissue samples from various species are received and logged in to the histology laboratory at the QMRI. All tissue types are treated in the same manner and all tissues on this work program are used for research purposes only. Most samples on this work plan will require both tissue processing to paraffin wax and sectioning but in some cases processing alone is all that is required. On other occasions, when tissues have already been processed, the end user may request additional sections. In the majority of cases 3-5µm sections are then cut on a microtome for routine light microscopy staining or left unstained for subsequent immunodetection. Sections for light microscopy staining are routinely stained with H & E but other stains such as PAS, PBR, Masson Trichrome, MSB etc, will be undertaken as required by the end user. A costing for the work undertaken is submitted to the user of the service at the end of each month. No report will be written on this work and all samples will be returned to end user on completion of this work plan. All Work Plans will be monitored by QA as part of the QA programme, in accordance with SOP: SuRF-ADM-004

Please notify a member of staff if the work submitted fits into a regulatory study of any kind.

RESEARCHER:

Department:

Telephone No.

Email:

PRINCIPAL RESEARCHER:

Department:

Telephone No.:

Email:

eIT AUTHORISER:

(Office use only)

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(signature – Principal Investigator)

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Date

Signing this document is acceptance of being a PI and working to GLP standards.

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(signature – Facility Manager)

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Date

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(signature – QA Manager)

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Date